

III. EVALUATION PROCESS AND CRITERIA (CONTINUED)

1. Required Documents for Stage 1

Each Proposal will be organized into 2 volumes with an optional 3rd volume for any confidential information as follows (note that not all sections are applicable to all proposals):

Volume 1 Administrative Section

Cover letter See Below

Application and Project Information Form Attachment 1

Volume 2 Technical and Cost Section

Table of Contents

Executive Summary Attachment 5

Program Description, Program Manager and Team, and Program
Funding and Match Funding Attachment 6a

Project Description, Project Manager and Team, Project Funding and
Match Funding, and Royalty Payment Exemption (To be completed for
each research project) Attachment 6b

Project Manager and Project Team Attachment 6

Project Funding and Match Funding Attachment 6

Royalty Payment Exemption Attachment 6

Exhibit A Scope of Work Attachment 7

Stage 1 Budget and Schedule Attachment 8

Customer References Attachment 10

Appendices See Below

Team Resumes

Match Funding Letters of Commitment

System Demonstration Partner Letters of Commitment, if applicable

Other supporting documentation, if applicable

Volume 3 Confidential Information, if applicable

List of Confidential Information and Intellectual Property See Below & Attachment 11

Copy of confidential items for submittal

Cover Letter

The Bidder must submit a cover letter on company letterhead signed by a person who has the authority to bind the Bidder to an Agreement for the proposed work.

Appendices

Bidders must attach all information not covered in the previous forms as appendices, including but not limited to: Resumes of Key Personnel and Key Subcontractors, PAC letters, match letters, etc.

Volume 3

Bidders are discouraged in both Stage 1 and Stage 2 from submitting any confidential information regarding their proposed project under this RFP. However, if the Bidder believes that certain confidential information would be important for the scoring committee to consider, or would clarify the status of the development of the technology prior to any awarded Agreement (i.e., benchmarking for royalty purposes), Bidders may submit such specifically requested and identified confidential information separately in Volume 3. Include at the beginning of Volume 3, the Confidential and Pre-existing Intellectual Property form.